  
FortWhyte Alive  
HUMAN. NATURE.

NATURE DAY CAMP  
**PARENT GUIDE**

## SECURE ONLINE REGISTRATION

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Our online registration system is powered by CampBrain, a leading provider of online camp services, using the highest level of internet security commercially available.

Our system allows you to register all your children at one time without entering the same information multiple times and lets you pay once with a single shopping cart. You can save unfinished forms to complete later. In addition, you can instantly see what camp sessions are currently available (full sessions will be greyed out). You can expect that a new registration will take about 10 minutes to complete.

**IMPORTANT NOTE:** Only parents or legal guardians are allowed to register campers. Parents/guardians may not register children from families other than their own using our online registration process. If you register a child from another family, neither registration will be accepted. If a family registers a child other than their own, the registration will be invalid until that child's parent/guardian provides FortWhyte Alive with contact information and signed waiver forms. Each family will be assessed a \$25 administrative fee.

## DROP-OFF AND PICKUP TIMES

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### DROPPING OFF

- Camp drop-off is between **8:00 – 9:00 am.**
- Camp programming begins at 9 am. (While waiting, campers participate in low-organized games, songs, crafts and activities led by camp counsellors.)

### PICKING UP


- Campers may be picked up between **4:00 – 5:00 pm.**
- Camp programming ends at 4 pm (While waiting, campers participate in low-organized games, songs, crafts and activities led by camp counsellors.)

### Late pickup policy

- Train traffic is common near FortWhyte Alive. Please factor this in when planning your route for camp pickup.
- Families will be charged a late fee of \$10 for each 15-minute increment after 5:00 pm.

### DROP-OFF AND PICKUP LOCATIONS

Please note that the location of our Eco Quest camp has changed. The FortWhyte Alive Adventure Site, located at 2505 McGillivray Boulevard is closed.

<b>Spring/Winter Camp</b>	Richardson Interpretive Centre 1961 McCreary Road
<b>Kinder Camp</b>	Richardson Interpretive Centre 1961 McCreary Road
<b>Rabbit Rangers</b>	Richardson Interpretive Centre 1961 McCreary Road
<b>Eco Quest</b>	 Alloway Reception Centre 1961 McCreary Road
<b>Fox Bay</b>	Alloway Reception Centre 1961 McCreary Road



## LUNCHES

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*Please join us in our sustainability efforts by packing garbage-less lunches for your campers for all five days of camp!*

### GARBAGE-LESS LUNCHES AND SNACKS

Environmental education is the primary mandate of FortWhyte Alive. During their week-long adventures, children are introduced to nature and the various ways they, as individuals, can make small but important contributions to the future well-being of our planet. One such way is through reducing the amount of garbage used in packaging lunches and snacks. Here are some pointers to help you prepare garbageless lunches and snacks:

- **REDUCE:** Avoid over-packaged items such as cheese and cracker snacks, individually packaged yogurts and puddings, or pre-packaged 'deli' lunches.

- **REUSE:** With the many sizes and shapes available, you can pack just about anything in a reusable container. Repurposed yogurt or sour cream containers are also great for replacing plastic wrap! Thermoses are excellent for hot or cold lunches. Use reusable nylon or cloth lunch bags to carry food.
- **RECYCLE:** FortWhyte has collection bins for aluminium cans, glass and plastic. There is also an active compost program for organic food wastes such as fruit or vegetable peels, or sandwich crusts.

### NUTS AND NUT PRODUCTS POLICY

For the safety of all our campers, NUTS, PEANUTS AND NUT PRODUCTS ARE PROHIBITED FROM DAY CAMP PROGRAMS. Please be sure to read all product ingredient labels very carefully.



## WHAT TO PACK FOR CAMP

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### CLOTHES & BELONGINGS

- Be sure to label all your child's belongings as FortWhyte Alive will not be responsible for lost or missing articles.
- Please send your child in clothes that are practical for crafts and outdoor play (NO flip-flops).
- For security reasons, we are unable to allow campers' belongings to remain at FortWhyte overnight.

### WHAT TO BRING

- 1 (one) garbage-less lunch (nut and peanut-free) that does not require a microwave
- 2 (two) garbage-less snacks (nut and peanut-free)
- Extra pair of socks, change of clothes
- Extra layer (sweater or fleece top)

**WINTER:** Snow pants, snow boots, parka, 2 pairs of mittens, neck warmer, toque

**SPRING:** Warm, water-resistant jacket, splash pants, boots, light mittens, toque

**SUMMER:** Runners or hiking shoes, long pants for forest games, swimwear, swim shoes, towel (all summer camps except Kinder Camp), sun hat, insect repellent & sunscreen

*Note that much of our camp takes place outside. Please send your child with the appropriate outerwear for the weather of the day to help minimize our indoor time.*



## CAMP POLICIES

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### CAMP ABSENCES

If your child must be away from camp for any unexpected reason such as an illness, please call 204-989-835, ext. 201 to be directed to the camp staff.

If your child must be away due to a planned reason such as an appointment, please inform your child's camp leader ahead of time and provide a written note.

No refunds will be issued for missed days unless accompanied by a doctor's note, less a 10% administration fee.

### CANCELLATIONS

Cancellations made 10 or more business days in advance of the session start date will be refunded 90% of camp fees.

Cancellations made between 10 and 2 business days in advance of the session start date will be refunded 50% of the camp fees.

There will be no refunds provided for cancellations with less than 2 business days' notice.

### REGISTRATION TRANSFERS

You may choose to transfer your child's camp registration to another week if there is space available. Registrations may not be transferred between siblings or individuals from another household.

Registration transfers requested 10 or more days in advance of the session start date will be granted if there is room.

Registration transfers requested 10 or fewer days in advance will be granted if there is room, less a 10% administration fee.

### TAX RECEIPT INFORMATION

Your tax receipt is your Statement of Account which is available at any time through your registration account. We also email these statements before January 31st of the following calendar year, however you may access and print this information by logging into your account at your convenience.

### FORTWHYTE ALIVE PRIVACY POLICY

In accordance with the Personal Information Protection and Electronic Documents Act, names, addresses, or other personal information collected by FortWhyte Alive will only be used for internal purposes such as informational mailings, membership renewals and other communications, and will not be shared with any third party. You have the right to request that your name and other information not be used for any internal FortWhyte Alive marketing purposes. If your information changes or if you no longer wish to receive communication from us, please let us know by calling 204-989-8355 or by emailing [info@fortwhyte.org](mailto:info@fortwhyte.org).

